



**1. CLERK / INTERPRETER
STATE JUDICIARY DEPARTMENT
PRIME MINISTER OFFICE
D.3 EB.4-5 (\$900- \$1,625 MONTHLY)
VACANCIES = TWO (02)**

QUALIFICATIONS AND EXPERIENCE:

- 1) a) Possess BDTVEC/BTEC Certificates or its equivalent in related field or qualification recognized by the Government of Brunei Darussalam.

Higher qualification than the above-mentioned certificate is an advantage.

OR

- b) Has been working at the State Judiciary Department and possessing a suitable post in D.2/D.1 salary scale for not less than three (3) years.

OR

- c) has been working in the Government of Brunei Darussalam and possessing a suitable post in D.2/D.1 salary scale for not less than four (4) years.

- 2) Fluent in Chinese language preferably Mandarin and English Languages. Ability to speak other Chinese Dialects and other Languages and Dialects is an advantage.
- 3) Possess working experience in the interpreting field especially in court proceedings will be an advantage.
- 4) An excellent command of Bahasa Melayu, and a good voice projection is an advantage.
- 5) Possess a good knowledge and experience in Information Communication Technology (ICT).



DUTIES AND RESPONSIBILITIES:

1. Prepare warrants, bonds, summons, orders, correspondences and notices.
2. Responsible in interpreting simultaneously in any court proceedings.